

Aurangabad Smart City Development Corporation Limited
(ASCDCL) **Town Hall Aurangabad - 431001**

No. ASCDCL/2020/48

Date: 03/02/2020

RECRUITMENT (CONTRACT BASIS) FOR POSITIONS IN ASCDCL

Aurangabad Smart City Development Corporation Limited (ASCDCL) invites applications for appointment (on contract basis) to the following position:

Position 1: Additional Chief Executive Officer	
Scope of Work	<ul style="list-style-type: none">• The Additional CEO shall be responsible for:• Overall strategizing, planning and execution of Smart City projects.• Supervision of works for different projects undertaken under Smart City.• Conceptualizing and executing specific projects under Smart City.• Building state-of-the-art team comprising capable project heads and subject matter experts to execute specific projects.• Coordination with Municipal Corporation and various government departments for smooth execution of Smart City projects.• Liaison with State/ Central government authorities and all other important stakeholders in the interest of Smart City project.• Financial management of the projects in coordination with the Chief Finance Officer (CFO) and Company Secretary (CS).• Ensuring compliance with company law and other applicable rules/laws• Ensuring completion of Smart City projects within stipulated time period and cost.• Framing of policies, rules, regulations, and standard operating procedures.• Providing knowledge of various laws, policies, rules and compliance thereof• Staff supervision and management• Any other work allotted specifically by the CEO• Work under overall guidance and directions of the CEO.
Qualifications:	<ul style="list-style-type: none">• Retired IAS officer who has served in MHADA/MIDC/CIDCO/PSUs of Government of India or Government of Maharashtra• Experience of working as CEO of any Zilla Parishad• Experience of working as District Collector/Municipal Commissioner
Documents to be submitted:	<ul style="list-style-type: none">• Details of previous postings• Details of projects handled in the past• Proof of age• Proof of qualifications
Age Limit (as on 31 st May 2019)	Not more than 65 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.

Position 2: Joint Chief Executive Officer

Scope of Work	<p>The Joint CEO shall be overall responsible for:</p> <ul style="list-style-type: none">• Assisting the Additional CEO with overall strategizing, planning and execution of Smart City projects.• Assisting the Additional CEO with supervision of works for different
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	<p>projects undertaken under Smart City</p> <ul style="list-style-type: none"> • Assisting the Additional CEO with framing of policies, rules, regulations, and standard operating procedures • Assisting the Additional CEO with staff supervision and management • Working as the Nodal Officer for co-ordination with various departments of Aurangabad Municipal Corporation towards implementation of Smart City projects • Ensuring completion of Smart City projects within stipulated time period and cost • Providing knowledge of various laws, policies, rules and compliance thereof • Ensuring that timely approvals are provided for execution of various Smart City projects • Any other work allotted specifically by the Additional CEO • Working under the overall guidance and direction of the CEO
Qualifications:	<ul style="list-style-type: none"> • Any retired government official who has served at the rank of Deputy Collector or Deputy Municipal Commissioner • Experience of serving in CIDCO/MHADA/MIDC/NHAI/PSUs of Government of India or Government of Maharashtra
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous postings • Details of projects handled in the past • Proof of age. • Proof of qualifications. • References from previous employers/persons of repute.
Age Limit (as on 31" May 2019)	Not more than 65 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.

Position 3: Deputy Chief Executive Officer

Scope of Work	<ul style="list-style-type: none"> • The Deputy CEO shall be responsible for: • Overall strategizing, planning and execution of Smart City project. • Coordination of works for different projects undertaken under Smart City. • Conceptualizing and executing specific projects under Smart City. • Building state-of-the-art team comprising capable project heads and subject matter experts to execute specific projects. • Coordination with Municipal Corporation and various departments for smooth execution of Smart City projects. • Liaison with State/ Central government authorities and all other important stakeholders in the interest of Smart City project. • Financial management of the projects in coordination with the Chief Finance Officer (CFO) and Company Secretary (CS). • Ensuring completion of Smart City projects within stipulated time period. • Any other work allotted specifically by the CEO pertaining to Smart City. • Work under overall guidance and directions of the CEO.
Qualifications:	<ul style="list-style-type: none"> • Graduate/Post-Graduate from Indian Institute of Technology (IIT) or Indian Institute of Management (IIM) in Engineering/Development Studies/Economics/Public Policy/Finance/Business Administration • At least 5 years of experience in city administration/urban infrastructure and service delivery (Post-graduation and research/fellowship in urban

	<p>administration at prestigious institutions would be considered for this criteria)</p> <ul style="list-style-type: none"> • Prior experience of working with Smart City SPV will be preferred.
Documents to be submitted:	<ul style="list-style-type: none"> • Details of projects handled in the past and personal contribution to these projects. • Proof of age. • Proof of qualifications. • References from previous employers/persons of repute.
Age Limit (as on 31" May 2019)	Not more than 40 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.
Position 4: Chief Finance Officer	
Scope of Work	<p>CFO shall be overall responsible for:</p> <ul style="list-style-type: none"> • Providing leadership and effective support in achieving sustained growth of the Company. • Accounts, Finance & Commercial functions of the Company, including taxation matters. • Evolving, formulating and implementing policies relating to entire gamut of financial and commercial operations. • Financial structuring of the projects. • Drafting of all commercial documents. • Preparation and submission of periodical financial reports. • Liaison with various Government Departments / Agencies for financial matters. • Ensuring compliance of all applicable laws and rules with regard to financial matters. • Working in close coordination with and providing due assistance (in financial matters) to the Joint Chief Executive Officer in the interest of maintaining standards of service delivery while maintaining highest norms of financial propriety. • Providing advice on all financial matters pertaining to the company or on any matters referred by the Chief Executive Officer and the Joint Chief Executive Officer. • Working under the overall guidance and direction of the Chief Executive Officer.
Qualifications:	<ul style="list-style-type: none"> • Post Graduate in Commerce or CA or Cost Accountant or MBA (Finance) from institute of repute Or • MFAS - Group A services, presently working on the post of Deputy Director and above or retired MFAS officer Group A having worked at least at the level of Deputy Director. Or • IAAS Group A currently working with Urban Local Bodies at any level or retired IAAS group A officer. • At least 10 years of post-qualification experience. Experience of Government companies or Public Sector Undertakings is preferable.
Documents to be submitted:	<ul style="list-style-type: none"> • Details of experience and posts held during the last 10 years • Proof of age.

	<ul style="list-style-type: none"> • Proof of qualifications. • References from previous employers/persons of repute.
Age Limit (as on 31" May 2019)	Not more than 65 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.
Position 5: General Manager (Civil Engineering)	
Scope of Work	<p>The GM (Civil Engineering) shall be overall responsible for:</p> <ul style="list-style-type: none"> • Conceptualization, planning, and execution of civil works required for various projects of ASCDCL • Preparation of technical estimates and tender documents for civil works • On-site monitoring and inspection of various civil works being carried out as part of Smart City projects • Co-ordination with technical agencies towards execution of Smart City projects • Co-ordination with Aurangabad Municipal Corporation and other government departments towards execution of Smart City project • Providing the knowledge of industry best practices • Ensuring that highest technical standards are maintained during the execution of civil works • Ensuring that the engineering works are completed within the stipulated timeframe and cost • Providing knowledge of various laws, policies, rules and compliance thereof • Any other work allotted specifically by the Additional/Joint/Deputy CEO • Working under the overall guidance and direction of the CEO
Qualifications:	<ul style="list-style-type: none"> • Graduatepost-Graduate in Civil Engineering from a reputed university with at least 10 years of work experience • At least 5 years of experience in urban infrastructure and service delivery in a senior role • Prior public sector experience will be preferred
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous posts held • Details of projects handled in the past • Proof of age. • Proof of qualifications. • Refmeneces from previous employers/persons of repute.
Age Limit (as on 31" May 2019)	Not more than 65 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.
Position 6: Assistant Project Manager	
Number of Posts	3
Scope of Work	<p>The Assistant Project Managers shall be overall responsible for:</p> <ul style="list-style-type: none"> • Work with the overall vision of provisioning of public service, one that holds delivering critical infrastructure and service to people paramount • Provide knowledge and critical understanding of urban infrastructure and

	<p>service delivery</p> <ul style="list-style-type: none"> • Collect data and insights from concerned stakeholders to facilitate a sound understanding of the problems to be addressed through Smart City projects • Assist ASCDCL with day-to-day management of Smart City projects • Assist ASCDCL team in preparing technical estimates, drawings/design, and tender documents for the required projects and procurements • Assist in bid process management including evaluation of bids, award of contracts, and post-award monitoring of projects • Provide knowledge and application of various design and planning tools • Preparation of feasibility reports and DPRs • Provide assistance to the Chief Operations Manager of ASCDCL's City Bus Division for tendering process • Monitoring and inspection of the ongoing projects of ASCDCL • Manage projects/procurement related communications • Assist in ensuring compliance with various rules/guidelines <p>Any other work specifically allotted by Deputy Chief Executive Officer</p> <ul style="list-style-type: none"> • Working under the overall guidance and direction of the CEO
Qualifications:	<ul style="list-style-type: none"> • Graduate/Post-Graduate in the discipline of Architecture/Design/Planning/Law/Economics/Public Policy/Business Administration • At least 4 years of experience in urban infrastructure and service delivery • Prior experience of working with a Smart City SPV will be an added advantage
Documents to be submitted:	<ul style="list-style-type: none"> • Details of previous posts held • Details of projects handled • Proof of age. • Proof of qualifications. • References from previous employers/persons of repute.
Age Limit (as on 31 st May 2019)	Not more than 40 years
Consolidated pay per month (all-inclusive on CTC basis)	Remuneration shall be commensurate with experience and other perquisites as per ASCDCL policy.
Position 7: Depot Manager (ASCDCL City Bus)	
Number of Posts	2
Scope of Work	<p>The Depot Manager shall be overall responsible for:</p> <ul style="list-style-type: none"> • Providing knowledge of Engine Control Unit (ECU) based defect rectification in buses • Working at the bus depot/workshop in shifts to maintain the fleet • Preparation of schedules and preventive maintenance chart; maintenance of healthy road worthy fleet • Achievement of best results, i.e., technical parameters; maintaining a record of critical technical data • Preparation and execution of fleet management/maintenance strategy for intra-city bus operations under in active co-ordination with MSRTC • Assistance with formulation and execution of Standard Operating Procedures • Monitoring the maintenance of buses with a view to enhance the service provided to people and the procurement of spare as well as availability of

	<p>equipment/tools/machinery in co-ordination with MSRTC and bus manufacturer.</p> <ul style="list-style-type: none"> • Monitoring of critical technical parameters in co-ordination with MSRTC including service quality and effective cost control; staff supervision and management; addressing accidents and other contingencies • Registration and taxation of buses and domestic fleet • Attending accidents and other contingencies • Knowledge of various laws applicable, rules and regulation and compliance with various legal procedures and obligations; implementation of various schemes. • Any other work allotted specifically by the Deputy Manager (Operations & Maintenance). • Work under overall guidance and directions of the Chief Operations Manager (City Bus)
Qualifications:	<ul style="list-style-type: none"> • Graduate in the field of Mechanical Engineering or Automobile Engineering from a reputed university • At least 5 years of experience in fleet maintenance
Documents to be submitted:	Details of experience/posts held, proof of age, proof of qualifications (originals to be submitted at the time of appointment)
Age Limit (as on 31" May 2019)	Not more than 45 years
Consolidated pay per month (all-inclusive on CTC basis)	INR 40,000 (CTC per month)

General conditions for all the above posts:

- i. The place of posting will be Aurangabad, Maharashtra.
- ii. The applications should be emailed to ascdcl.aurangabad@gmail.com with the name of the applicant and post applied for in the subject line before 06:00 PM on 15/02/2020. The hard copies of the applications should reach the following address before 6:00 PM on 15/02/2020: Smart City Office, War Room, Dr. Babasaheb Ambedkar Research Centre, Near Aamkhas Maidaan, Aurangabad-431001
- iii. Applicants who are in employment with Government, Semi-Government, Autonomous Bodies, Public Sector Undertakings and other Government sponsored institutions should route their application through proper channel. It shall be the candidate's responsibility to seek proper permission from government to work at this post.
- iv. The application received will be scrutinized for eligibility as per the qualification criteria mentioned above. Only those candidates who possess the requisite educational and experience qualifications will be considered eligible for interview. If the number of eligible candidates is high the Company will further scrutinize the application and shortlist the number of candidates based on credentials and only such shortlisted candidates will be called for interview. For the candidates shortlisted, no TA/DA would be provided for attending the interview.
- v. The candidates not fulfilling the eligibility criteria would not be considered for the interview process. The decision of the Company will be final and binding in this regard.
- vi. The Company reserves its rights to accept or reject any application, without assigning any reasons thereof.
- vii. ASCDCL reserves the right to relax the qualification criteria for the posts in case of outstanding applications.
- viii. The posts advertised are full time posts. The selected persons will have to stay in Aurangabad city and be available for work as per requirement. The job being offered is of high prestige and integrity and offers unparalleled opportunity in bringing change and development at a citywide level. The job is also extremely challenging and therefore dynamic, innovative, hardworking, sincere people with integrity and considering themselves capable of doing justice to this role may only apply.

s/d
Chief Executive Officer
Aurangabad Smart City Development
Corporation Limited (ASCDCL)